BULLETIN OF MECHANICAL ENGINEERING EDUCATION

INDEX

Volume 3

Issue numbers in bold figures, page numbers in light figures

Aims and Scope

(a) For the publication of articles about new experimental methods and new experimental demonstrations which are of fundamental value to Mechanical Engineering students at less than graduate level.

(b) To discuss the construction of apparatus for specific tests and demonstrations of value in education.

(c) To carry discussions concerning teaching methods and aids—e.g. the use of films and models—and to advertise the coming of new ones as these become available.

(d) To discuss what new subjects can, or should be, introduced into mechanical engineering syllabuses, with suggestions as to methods of approach, giving sources of material for use in the preparation of lectures.

(e) To review books, primarily with use by students in view, and to draw attention to particular papers which will have a value in the education of all engineers.

Notes to Contributors

1. The Editors will be pleased to receive contributions from all parts of the world on matters coming within the purposes of the *Bulletin*. Manuscripts for publication should be addressed to them at the Manchester College of Science and Technology.

2. Only articles not previously published will be accepted and authors must agree not to publish elsewhere an article submitted to and accepted for the *Bulletin*.

3. Letters to the Editor may include:
   (a) Criticisms of articles recently published in the *Bulletin*.
   (b) Comments on current Engineering Educational matters of academic and technical interest.

4. All contributions must be in English, the Editors at their discretion will modify style should this be necessary.

5. Manuscripts should be typed with double spacing, with ample margins and submitted in duplicate. Pages should be numbered consecutively.

6. The title of the article, the author's name and the address from which the article comes should appear at the head of the article. In the case of joint authors, it must be made clear to which of them correspondence and proofs are to be forwarded.

7. The essential contents of each article should be recapitulated in a brief summary.

8. Drawings, etc., should be in ink, about twice the final size required with the lettering clear, "open" and sufficiently large to permit the necessary reduction of size in block-making. Line drawings should include all relevant detail. Dye-line prints should not be sent.

Half-tone illustrations are to be restricted to the minimum necessary, they should accompany the script but must not be included on manuscript pages. Photographs should be enlarged sufficiently to permit clear reproduction, and if words or numbers are to appear on a photograph, two prints should be sent, the lettering being indicated clearly on one print only.

9. References in the text to published literature should be given by numbers in square brackets on the line and these references should be listed together at the end of the article in the order in which they occur in the text. *Double spacing must be used throughout.*

Journal references should be arranged thus:

[1] J. F. Dooley and S. S. Gill, *B.M.E.E.* **2**, 41 (1963).

Book references to be given as follows:

[2] J. H. Lamble, *Principles and Practice of Non-destructive Testing*, p. 41, Heywood, London (1962).

10. Nomenclature should conform to that most frequently used in the engineering field concerned and, in particular, reference should be made to B.S.1991: Part 4: 1960 for units and abbreviations.

11. All Greek letters and unusual symbols should be identified by name, in the margin, the first time they are used.

12. Tables should be numbered consecutively and should not repeat data available elsewhere in the article.

13. Captions for figures should be typed on a separate sheet and placed at the end of the manuscript.

14. No manuscripts or illustrations accepted for publication will be returned unless a specific request for this to be done is received with the manuscripts.

15. Twenty-five reprints of each article will be sent to the *author* free of charge. Additional copies can be purchased if specified on the reprint order form which will accompany proofs. *Reviewers* will receive one copy of their reviews. *Publishers* will receive two copies of the review.

16. The *Bulletin* will be published quarterly.

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